

JOHN DOE

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PERSONAL PROFILE STATEMENT

A motivated, adaptable and responsible Computing graduate seeking a position in an IT position which will utilize the professional and technical skills developed through past work experiences in this field. I have a methodical, customer-focused approach to work and a strong drive to see through to completion. In my current job, I have managed to launch and the migration of two major IT systems which was completed on time and within budget.

ACHIEVEMENTS

- Implementing major systems with zero downtime and zero loss
- Employee of the month for two consecutive months
- Member of the British Computing Society

EXPERIENCE

NOVEMBER 2020 – PRESENT

IT MANAGER, MAPLINS

- Mentoring and training new IT staff;
- Researching, installing and configuring new computer systems;
- Ensuring that all relevant licensing laws are adhered to;
- Keeping up to date with the latest technologies.

NOVEMBER 2018 – SEPTEMBER 2020

IT SUPPORT OFFICER, LADYPOOL WAREHOUSE LTD.

- Provided extensive IT support to internal and external stakeholders;
- Installed and configured computer hardware operating systems and applications;
- Monitored and maintained computer systems and networks;
- Resolved, diagnosed and solved network problems and relevant software faults.

EDUCATION

SEPTEMBER 2018

BSC COMPUTER SCIENCE (HONS), ASTON UNIVERSITY

1st Class Degree with Professional Placement

AUGUST 2014

BTEC NATIONAL DIPLOMA IN IT, HALL GREEN COLLEGE

Grade achieved: Triple Distinction*

SKILLS

- Excellent knowledge of a variety of programming languages including Java, Python, C, JavaScript, PHP and SQL.
- Machine learning development of models and integration of existing models into systems
- Strong troubleshooting skills with software, hardware and network products.
- Expert in networking fault diagnostics and troubleshooting, Cisco routers and Cisco switches

REFERENCES

Mrs Saima Khan

IT Executive

Maplins

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Mr Keith Butler

Senior IT Analyst

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